

Local Project Manager in Indonesia

Under: EU Founded Sustainable Urban Development: from mid/late March 2021

Home Office & 1 Y Contract: at least 800 EUR per month

Development Policy Foundation/Fundacja Polityki Rozwojowej, Polish development NGO, based in Warsaw, Poland: fpr.org.pl, @developmentpolicyfoundation, and Municipality of Gora Kalwaria: gorakalwaria.pl are looking for Project Coordinator in Indonesia, from mid/late March 2021, for at least 1 year contract.

Key duties:

To manage, under the supervision of the main EU based coordinator, the EU founded participatory sustainable urban development project in Indonesia (with a focus on the North Maluku), about to kick-off early April 2021

Additionally to support Foundation's on-going development & technical assistance projects in Europe and Asia, assisting in public-donor fund-raising effort inter alia.

Profile:

At least 1 year proven experience of coordination/management of international donor founded project/s in Indonesia, in English, as the main/formal language of the project/ action;

Interest & grasp of one or more of the focal areas : South East Asia, EU;

Keen interest in one of: sustainable architecture & green and blue infrastructure & climate change adaptation and its social/economic/ecological nexuses : a distinctive advantage/s

Precision and self-organization;

Knack for the written word: excellent English & Bahasa Indonesia writer: proficiency in writing: ability to produce good quality formal and informal English & Indonesian content independently; Experience in development formal letters & correspondence in English & Bahasa Indonesia;

Ability to produce analysis of qualitative and quantitative data: good Internet search skills;

Ability to explain complex ideas in simple terms;

Previous experience of grant's application development genuine welcomed;

Responsibilities in a nutshell:

Support the EU based main project coordinator delivering 3 Y, EU founded project on urban green infrastructure in Northern Halmahera Regency, Indonesia, to kick-off early April 2021;

To ensure smooth, proper and timely contracting & implementation & reporting of the activities and works, under the EU based main coordinator general guidance and with the assistance of the locally based (Northern Halmahera Regency) staff and team members, in line with EU/PRAG standards;

Trips to the EU: willingness to travel necessary: scheduled depending on unveiling COVID-19 development;

Support to implementation of on-going projects outside Indonesia: ad hoc;

Development of the grant proposals (or its parts), under a senior staff guidance;

Web and social media content development;

What we offer?

On-line flexible regime: H/O & weekly online beef-up meetings individually adjusted: 38 h per week: flexible schedule, task/assignment-based formula;

Trips to the EU;

Decent salary: depending on profile & experience & commitment: **of AT LEAST/ Minimum 800 EURO/ per month = approximately 13,800,000 IDR, under the contract;**

To apply please send CV (in EU/ EUROPASS format) and cover letter in English to: info@fpr.org.pl by March 31, 2021, 22:00 CET

Information clause on the candidate personal data processing:

I agree to process my personal data in accordance with Article 13 para. 1 and para. 2 of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of natural persons in regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46 /EC (Official Journal of the European Union L. 2016.119.1), General Data Protection Regulation or "GDPR".