

Development Policy Foundation – annual report 2016

1. Name of the Foundation: Development Policy Foundation

2. Registered office and address: Warsaw, Poland

ul. Dobra 4 m. 70 00-388 Warsaw

3. Date of entry in the National Court Register: 30.09.2010

4. KRS: 0000366800 5. Regon No.: 14260411000025

6. Members of the Board:

Wojciech Szpociński, President of the Board

Sylwia Szparkowska, Member of the Board

7. The statutory objective of the Foundation:

- Promoting the development of civil society, human rights, self-management and subjectivity groups and regional communities il okalnych.

- Promoting economic growth and blocks, zenia quality of life (social welfare, health and environmental), especially in the regions and communities marginalized and disadvantaged socially and economically.

- Action to improve the situation of the social and economic situation in Poland, the European Union and developing countries and countries undergoing the process of transition of political and socio-economic modernization.

- Action for sustainable development, especially in the Focus Area ares degraded, valuable natural and to groups and communities economically and socially disadvantaged, including through the promotion and development of tourism.

- Action for equal, open participation in culture and public life and their active formation, in particular by disadvantaged groups and communities, and young people.

- Action to raise the quality of education, including the dissemination of non-formal education and lifelong.

- Promoting the dissemination of the bownego methods of dispute resolution, in particular with the use of mediation, the mediation business.

- Support for non-governmental organizations, authorities and local regi rheology in the process of democratic and economic modernization.

- Support for the democratic and transparent decision-making P ROCEDURE at central, regional and local levels.

- Dissemination of knowledge on policy and development aid, contributing to its enhancement of its effectiveness and ownership, and support for reflection and debate on international policy, especially the foreign policy of the Republic of Poland and the European Union.
- Action to increase the importance of the Republic of Poland and the European Union in the global international system.
- Supporting widely and in volunteering.
- Support for international and cross-border cooperation at central, regional and local level.

7. Scope of statutory activity and realization of statutory objectives

The Foundation pursues its objectives by:

- Creation, development and dissemination of studies, publications, studies on development policy, economy and sustainable development;
- Creating and sharing databases;
- Support for NGOs and local authorities in the effective use of available development assistance for them;
- Cooperation with individuals, national and foreign institutions conducting activities within the scope of the Foundation's activities;
- Collaboration with universities, central, regional and local authorities, organizations non-governmental organizations, both in Poland and abroad;
- Collaboration with the media to promote development policy issues and sustainable development;
- organization of conferences, seminars, workshops, training sessions and study visits;
- Granting scholarships and organizing internships for both Polish and developing beneficiaries.

The most important activities of the Foundation which fulfill the Foundation's objectives:

- **Social Slow Food Georgia:** Durable and effective income sources for the social integration disabled and social s disfranchised from TEMI Community; Donor organization: Polish Aid & Aid Japan & SDC; www.temi-community.com & www.fpr.org.pl , 2014 - ongoing

The project aims to support social empowerment in rural areas of Kakheti region through the creation of a culinary bike-route and a summer restaurant in Temi, Gremi. It aims to extend the social and professional activation of Temi residents with the help of participation in the production and sales of regional products. The realization of this project is a measure of financial stability for Temi. The objectives were achieved by creating bike routes in Kvareli municipality through vineyards and villages; establishing bike rental places and service; Opening a fully equipped summer restaurant. Project was accompanied by seminars and workshops of Polish entrepreneurs, tourism management, basics of slow food, marketing of local / regional / traditional products. A study tour to Poland for Temi team was organized which helped in transferring good practices and know-how in the mentioned fields.

- **CHINA Incubator Project:** Rural Support Center for Non-Governmental Organizations of the Chinese State, Including re-granting for social

businesses, **Myanmar**, Donor Organization: UNDEF www.chin.ngo & www.fpr.org.pl ; 2016-ongoing

Support and training for grass-root NGO from China State (sensitive area / high risk of child labor, deprived in Myanmar due to ethnical and religious discrimination) together with small-grants action and tutoring (incl. bridge support, EU expert on-line support), elaboration of manuals and glossaries + direct grant designing support. The project addresses multiple beneficiaries, including work on empowerment, fighting drug trafficking, reconciliation, ecology, social issues including child poverty and mother and child health. A study tour to Poland and Estonia, drafted on detailed analysis of participants was provided within the project.

- **Universal Design Praxis**: Empowering Disadvantaged Groups: Charrette & Live LAB & Investments; NED 2016/17; Community Association of Kairouan, **Tunisia**; Donor organization: EuropeAid, www.fixkairouan.org , 2017-ongoing

Encouraging political & social and economic empowerment and activation of disadvantaged & disfranchised groups and communities of Central Tunisia, Promoting of political, social and economic rights of People with Disabilities and Their practical enforcement via social entrepreneurship schemes, Promoting women's rights & gender mainstreaming and Their equal Stake in all aspects of political, social and economic life. Fighting any displays of gender-oriented violence;

- **Arch & Engineering LAB**: Practical Implementation of Polish businesses and creative technical solutions in the public space of **Ukraine**; Donor Organization: Ministry of Foreign Affairs of Poland, www.fpr.org.pl & www.garnank.org & www.soeasty.eu 2016 - November 2017

Implemented in sensitive area / South Ukraine: development and testing of multiple consultancy tools: on-line tools, on-line voting based on social media promotion, charrette: in family event formula and children architectural workshops, international student architectural workshops. Dissemination and promotion of several consultation tools among NGO and LA / lobbying for participatory budgeting + need analysis for UKR LA and NGO. Dnipro River was lighted, refurbished and revitalized alongside the modern architecture project (innovative architectural tools / non-formal education for students). Mentoring and tutoring by professionals for students. The project was financed under Polish MFA program: promotion of Polish innovative and creative businesses. More on Garnank.org and Facebook: Garnank and So Easily Architectural Workshops (educational site on architecture).

- **Integrated Rural Social Entrepreneurship Support Program**: CSOs & State PWDs Care Facility: Svir & Komarovo, **Belarus**, Donor Organization: Ministry of Foreign Affairs of Poland and Polish Aid www.dominternatsvir.org and www.facebook.com/masterskie.doma.internata , www.facbook.com/maisterni.pukhavichy 2012 - 2016

Program to support and develop PwD (mentally challenged, neurological and psychiatric problems). Under the program several rehabilitation pilot workshops were established (ceramics, music therapy, horti-therapy, manual and art-therapy workshops), the tutors were

trained, a sustainable voluntary program was established. Problems of PwD were envisaged as well as the programs were promoted.

- **Vartekili:** a Laboratory of Urban Actions. Joint activities for a multi-ethnic suburbs of Tbilisi, **Georgia** www.lamazikalaki.eu & www.fpr.org.pl & www.soeasty.eu Donor Organization: Solidarity Fund PL 07 - 11.2016

Implemented in sensitive area / working with ethnical minorities, refugees, children in risk of exclusion. Project implemented in the suburban area (post-soviet degraded blocks of Varketili district). Development and testing of multiple consultancy tools: on-line tools, on-line voting based on social media promotion, charrette: family event formula and city game on ecological problems, student architectural workshops. Dissemination and promotion of several consultation tools among NGO and LA / lobbying for mainstreaming local / suburban problems. The consultation process with the implementation in Lilfe-Lab architectural workshop formula: a children's playground was built in the district with participation of the local society. (Innovative architectural tools / non-formal education for students). Mentoring and tutoring by professionals for students. More on lamazikalaki.org and Facebook + SoEas + y FB

- **New educational paths in Ishkashim School of Volunteering** as a way to support Gulu Giyoh organization in its work for local development, **Tajikistan**, Donor Organization: Solidarity Fund PL, Estonian Aid www.gornobadakhshan.org

Voluntary programs to protect local unique culture were created and supported (transport, board - due to high prices within the region). Tutors of the programs were identified and paid. The workshops were equipped (natural herbs / traditional medicine, musical instruments, clay). The project was paralleled by the DPF strategic partner Peipsi CTC from Estonia - as a result a local women cooperative for handicraft was established, trained and equipped with the necessary tools. The program is followed by trainings and study tours to EU to train leaders in public fundraising (application drafting) to ensure the sustainability of the actions.

- **Construct the change.** Citizen monitoring in Hola Prystan, boost for social engagement. **ukraine**, Donor Organization: Visegrad Fund, www.gopriplus.org and Facebook + Gopri, 2015-2016,

Implemented in sensitive area (war risk, terrorism risk, refugees from Crimea): Multiple consultancy tools implementation (on-line tools, on-line and off-line voting for problems / address to LA, charrette). International architectural professional workshops have been provided. Trainings for NGOs and LA, implementation of open consultancy (family event formulas). EU best practices promotion - in cooperation with Partners: International Center for Transition (Hungary), Pedal Consulting (Slovakia), Institute for European Policy Europeum (Czech Republic) Regional Development Center Top-KAYA (Ukraine).

International architectural workshops for students / consultations with local communities and opinion leaders. Workshops in Life-Lab formula: followed by the implementation of the selected intervention in public space and with social participation. Creation of Facebook

group: Soeas + y and web www.soeasty.eu - informal education for architecture and design students about quality of public space.

8. The most important legal events in the activities of the Foundation in 2016.

In the above period there were no significant legal changes in the Foundation

9. According to the National Court Register, the Foundation conducts business activity in the following areas:

- works related to the renovation and restoration of historical sites and buildings,
- Printing and reproduction of recorded media,
- tourist accommodation and short-stay accommodation,
- other accommodation,
- food service activities,
- publishing,
- activities related to the production of films, video recordings, television programs, recordings sound and music,
- activities in the field of sound and music recordings,
- broadcasting and broadcasting activities,
- information service activities,
- rental and management of own or leased real estate,
- management advice,
- other technical studies and analyzes,
- research in various social sciences and humanities,
- advertisement,
- market research and public opinion,
- other professional, scientific and technical activities,
- employment-related activities,
- the activities of tour operators,
- activities in the field of tourism ic information,
- photocopying, document preparation and other specialist services
- office support activities
- activities related to the organization of congresses, conferences and symposia,
- extramural forms of education,
- activities supporting education,
- creative activities related to culture and entertainment,
- the activities of libraries, archives and museums and other cultural activities,
- activities of other member organizations, not classified elsewhere,
- other d CTIVITIES services, nec

- the leading activity is concerning, publishing, business information service, other professional, scientific and technical (advice, consultancy), activities related to the organization of congresses, conferences and symposia, other service activities, not classified elsewhere (translation)

10. Resolutions of the Board of the Foundation

Resolutions of the Board in 2016 concerned:

- adoption of the rules of circulation of documents in the Foundation
- authorization to coordinate projects
- adoption of financial and annual reports for 2015
- cooperation with accountant Maria Kobus
- cooperation with volunteers
- correction of the content report for 2015

The adopted resolutions are annexed to the report.

11. Financial data (based on the additional information)

The amount of income earned in 2016 with separation of their sources

Paid benefits provided by the Foundation within the framework of the statutory objectives, taking into account the costs of these benefits

The Foundation did not conduct statutory activity for consideration.

The Foundation makes annual declarations of PIT-4R, PIT-8AR and CIT-8.

Minutes of the Management Board meeting
Foundation for Development Policy
based in Warsaw
of 30.01.2016

The Management Board of the Development Policy Foundation at its meeting on 30.01.2016 adopted the following resolutions:

Resolution No. 1 of the Management Board of the Development Policy Foundation dated 30.01.2016 on the circulation of documents and settlement rules in the Foundation.

The Foundation's Board of Directors adopts the rules of circulation of documents in the Foundation in the content in accordance with the annex to the resolution.

The resolution was adopted unanimously

The meeting was closed.

Appendices: Circulation of documents and settlements

Minutes of the Management Board meeting
Foundation for Development Policy
based in Warsaw
of 01.06.2016

The Management Board of the Development Policy Foundation at the meeting on 01.06.2016 adopted the following resolutions:

Resolution No. 1 of the Management Board of the Development Policy Foundation dated 01.06.2016 on the coordination of projects:

1. Keeping accounting records in the Foundation The Management Board decides to entrust Maria Kobus, the chief accountant. Accounting costs will be settled on invoices.

2. The resolution was adopted unanimously.

Resolution No. 2 of the Management Board of the Development Policy Foundation dated 01.06.2016

1. The Board of the Foundation decides volunteer cooperation with the following persons: Anna Adamczyk, Joanna Kawalec, Karol Szparkowski, Kamil Miklaszewski, Wojciech Szpociński, Sylwia Szparkowska, Kamila Szparkowska, Aleksandra Piasecka, Zuzanna Szpocińska and Aleksandra Szpocińska.

2. Those persons will perform the tasks for the benefit of the Foundation, free of charge, on a voluntary basis, in the area entrusted to them. The Foundation will provide them with the means necessary to perform the tasks.

3. Voluntary cooperation does not exclude the separate conclusion of works contracts for tasks, in a separate area than voluntary work.

4. The resolution was adopted unanimously

The meeting was closed

Minutes of the Management Board meeting
Foundation for Development Policy
based in Warsaw
of 01.06.2016

Foundation Board at a meeting of the Development Policy 01.06.2016 adopted the following resolution:

Resolution No. 1 of the Board of Development Policy 01.06.2016 on the coordination of projects:

1. Project "Vartekili Urban Action Lab. Shares of Urban Laboratory for wieloetnicznego suburbs of Tbilisi. Foundation of International Solidarity from the Ministry of Foreign Affairs - coordinator Sylwia Szparkowska

2. Moldovan Culinary Trails. Microinvestments, promotion, registration. Poland Assistance from the Ministry of Foreign Affairs is coordinated by Tomasz Frączkiewicz

3. The space really is common. The young Polish architects for an inclusive culture in Moldova. Koordynuje Anna Adamczyk. Promesa 2017 MKiDN

4. "Arch & Engineering Lab: practical solutions for the public space of Polish businesses kreatywnych and technical innovations in Ukraine. Program: Public Diplomacy, Ministry of Foreign Affairs - coordinated by Sylwia Szparkowska

5. China NGO - incubator - coordinates the activities of the Foundation Wojciech Szpociński. Program financed by UNDEF.

6. The coordination of the projects will be confirmed by appropriate contractual contracts after receiving a positive decision to finance the project and sign donor contracts.

7. Co-operation with partners in Tunisia, Tajikistan, Belarus and Georgia is coordinated by Wojciech Szpociński

The resolution was adopted unanimously

The meeting was closed

Minutes of the Management Board meeting

Foundation for Development Policy

based in Warsaw

of 30. 12 .2016

Development Policy Foundation Board meeting on 30 12 .2016 adopted the following resolution:

The Board of the Foundation decides to correct the content report for 2015 in the section "income from contracts for work and commission".

The amended substantive report is attached to this resolution

The resolution was adopted unanimously

The meeting was closed